REQUEST FOR PROPOSAL (RFP) FOR CIVIL WORKS

REFERENCE: ERIP-202608001
Date: 24 August 2026

The project "**Restoring ecosystems for sustainable development in the Tonle Sap Basin and Siem Reap/Phnom Kulen landscape (ERIP)"** wishes to invite eligible firms/companies to submit proposals for the following assignment:

Assignment: Repair of Four (4) Tree Nurseries in Siem Reap Province, Cambodia

Submission of Questions:

Interested offerors may submit written questions or requests for clarification regarding this RFP by email to admin@camclimate.org.kh no later than 03 September 2026.

Responses to questions received will be compiled and published on the same advertisement page of the National Council for Sustainable Development (NCSD) website: https://ncsd.moe.gov.kh.

Offerors are encouraged to submit their questions within the specified deadline to allow sufficient time for clarification before proposal submission.

Submission of Proposals:

Proposal Submission Deadline: 5:00 PM (Phnom Penh time), 23 September 2026.

The Project reserves the right to extend or modify the proposal submission deadline at its sole discretion. Any such changes will be communicated through a formal amendment to this RFP and published on the same advertisement page.

Proposals must remain valid for a period of ninety (90) calendar days from the proposal submission deadline.

Offerors shall submit their proposals through either of the following methods:

Option 1: Electronic Submission: Proposals shall be submitted electronically via email to: admin@camclimate.org.kh. The email subject line must clearly indicate: "Submission to ERIP-202608001 – Proposal for Repair of Four Tree Nurseries – Email [No.] of [Total No.]"

If the proposal consists of multiple emails, each email must be numbered sequentially to ensure that all parts of the submission can be properly identified.

Option 2: Hard Copy Submission: Alternatively, offerors may submit their proposals in sealed envelopes to the ERIP Project Office at the Ministry of Environment, Phnom Penh, Cambodia, no later than the specified submission deadline.

Preparation of Offer:

Proposers are responsible for informing themselves and preparing their proposals accordingly. In this regard, Proposers shall ensure that they:

- Examine all terms, requirements, and formal submission instructions (e.g., format and timing of submission, marking of envelopes, no price information in the technical proposal, etc.) included in the RFPS documents (including the Instructions to Proposers section);
- Review the RFPS to ensure they have a complete copy of all required documents;
- Fully inform themselves and comply with the requirements of any relevant authorities and applicable laws that apply, or may apply in the future, to the provision of civil work; and
- Acknowledge that failure to meet all requirements and instructions in the RFPS documents, or failure to provide all requested information, is at the Proposer's own risk and may result in rejection of the proposal.

The completed proposal must be signed by a duly authorized representative of the organization/company and stamped (if applicable).

Proposal Components:

Technical Proposal

The Technical Proposal must address the criteria and requirements outlined in this RFPS, with particular attention to annexes as follows:

ANNEX I: DRAWING
ANNEX II: BOQ TEMPLATE FOR BUDGET

ERIP welcomes innovative proposals and original solutions to the stated civil work needs.

Tree Nursery Size and Location

1. Trapeang Svay Tree Nursery (under PDOE)

- Location: Trapeang Svay Village, Svay Leu Commune, Svay Leu District, Siem Reap Province, Cambodia.
- Approximate Dimensions: 9.4 metres × 15 metres.
- Existing Layout: The nursery consists of two small nursery sections with a small block structure located between them.

2. Trapeang Krasang Tree Nursery (under PDOE)

- Location: Trapeang Krasang Village, Srae Nouy Commune, Varin District, Siem Reap Province, Cambodia.
- Approximate Dimensions: 26 metres × 29 metres.
- Existing Layout: The site consists of one existing tree nursery.

3. Trapeang Thmar Tree Nursery (under PDOAFE)

- Location: Trapeang Thmar Village, Khun Ream Commune, Banteay Srei District, Siem Reap Province, Cambodia.
- Approximate Dimensions: 50 metres × 25 metres.
- Existing Layout: The site consists of one existing tree nursery.

4. Sorsor Sdom Tree Nursery (under Fisheries Administration)

- Location: Sasar Sdam Village, Sasar Sdam Commune, Puok District, Siem Reap Province, Cambodia.
- Approximate Dimensions: 60 metres × 45 metres.
- Existing Layout: The site consists of one existing tree nursery.

No price information shall be included in the Technical Proposal.

Price Proposal

The Price Proposal must be prepared in accordance with the requirements specified in this RFPS.

Each Proposer acknowledges that participation in any stage of this solicitation process is at its own risk and cost. ERIP shall not be responsible for any costs incurred in preparing proposals, attending meetings, site visits, or presentations, regardless of the outcome of the process.

Proposers are requested to prepare their financial proposal using the **Bill of Quantities (BOQ) template** provided.

ANNEX II: BOQ TEMPLATE FOR BUDGET

Additional Provisions

Multiple Arrangements: ERIP reserves the right to award multiple contracts for services or civil works if deemed to be in its best interest.

Negotiation: ERIP reserves the right to negotiate with the Proposer(s) achieving the highest ranking and offering the best overall value.

Award Notification: Only the successful Proposer(s) will be notified of contract award. ERIP is not obligated to notify unsuccessful Proposers.

Price and Payment:

Price: the proposed price shall be inclusive of all costs, expenses, charges, and fees related to the performance of the services and civil works.

Proposers may offer:

- Unconditional discounts;
- Volume-based discounts;
- Early payment discounts (earlier than the standard **30-day** payment term).

Prices offered shall constitute **maximum ceiling prices** and shall remain fixed cost for the duration of the contract.

The Proposer shall propose a payment schedule linked to clear milestones and/or deliverables as outlined in the Terms of Reference.

Currency

The proposal currency shall be United States Dollars (USD). Proposals submitted in other currencies will be rejected.

Taxes

All prices and rates quoted must include VAT or applicable withholding taxes for services or civil works, calculated in accordance with the rates set by the General Department of Taxation of Cambodia.