

## **Terms of Reference International Consultant**

### **1. Assignment Information**

<b>Assignment Title:</b>	International Consultancy Support
<b>Project Title:</b>	Climate Change Adaptation through Small-scale and Protective Infrastructure Interventions in Coastal Settlements of Cambodia
<b>Contract Type:</b>	Individual Consultant
<b>Expected Place of Travel:</b>	Phnom Penh, Kep, and Preah Sihanouk Provinces
<b>Duty Station</b>	The Department of Climate Change or Home base
<b>Report to</b>	The Project Manager
<b>Contract Duration:</b>	36 days (September to November 2022)

### **2. Project Description**

To be executed by the National Council of Sustainable Development (NCSD), the “Climate Change Adaptation through small-scale and protective infrastructure interventions in coastal settlements of Cambodia Project” is a four-year project funded by Adaptation Fund through United Nations Human Settlements Project (UN-Habitat). The proposed project’s main objective is “to enhance climate change adaptation and resilience of the most vulnerable coastal human settlements of Cambodia through concrete adaptation actions, particularly in areas where eco-tourism has the potential to sustain such interventions”. It is structured around the following three components with corresponding outputs:

**Component 1:** Community-scale knowledge and capacity enhanced to sustain the adaptation benefits of the project’s investments.

**1.1.** Community capacity built to collect and manage solid waste;

**1.2.** Communities in target areas have been trained on resilient house construction techniques; and

**1.3.** Communities have been organized to manage, monitor, and maintain the infrastructure investments under Component 3.

**Component 2:** Government planning and technical capacity enhanced and knowledge captured and disseminated to sustain and enhance the project’s adaptation benefits.

**2.1.** Government officers at the provincial and district levels are trained to plan effectively for sustaining and enhancing the project’s adaptation benefits;

- 2.2.** Government officers at the provincial and district provided with comprehensive technical training to manage, operate and maintain the infrastructure;
- 2.3.** Institutional systems strengthened to monitor adaptation investments and replicate their benefits; and
- 2.4.** Knowledge from the project implementation is captured and disseminated to local and national stakeholders, focusing on sustainable adaptation actions and policy enhancement.

**Component 3:** Resilience built through investment in small-scale protective and basic service infrastructure and natural assets.

- 3.1.** 134ha of Mangroves restored in Kep Province;
- 3.2. a.** Water gates repaired in 3 locations in Pong Teuk and Angkaol;
- 3.2. b.** 2 canals rehabilitated in Pong Teuk and Angkaol Communes, Kep Province;
- 3.3.** Prevention of saltwater ingress through improved channels;
- 3.4.** Bank strengthening work at Roness Reservoir to provide additional water retention and safety;
- 3.5.** Resilient Housing designs developed and demonstrations constructed (Both provinces);
- 3.6.** Green-Grey infrastructure protection in Ou Okhna Heng Commune;
- 3.7.** Drainage and Rainwater Harvesting installed at Veal Rinh Market, Prey Nob District, Prey Sihanouk Province; and
- 3.8.** Weather station and Tide gauge with early warning system broadcast capabilities installed in Ou Okhna Heng Commune, Prey Nob District, Preah Sihanouk Province.

### **3. Summary Scope of Work**

Reporting to the Project Management Unit, and under the guidance of the UN-Habitat, in close coordination with other staff and national consultants involved in the project, and while coordinating and communicating with relevant stakeholders involved in her/his activities, the International Consultant will support the following activities:

- Provide technical support in reviewing and finalizing the progress report developed by the National Project Team to UN-Habitat under the Agreement of Cooperation, and review the project annual report, workplan, and budget for submitting to the donor;
- Propose a request for a material change of output 3.4 with engineering design. The material change should include: a revised budget of output level in comparison to the original, a revised results framework in comparison to the original, and a written clarification on the material change and the reason for the material change;
- Assist to submit a request for the material change to the AF Secretariate through UN-Habitat Regional Office;

- Provide technical support in reviewing and finalizing training materials developed by national consultants; and
- Perform other tasks as may be necessary to ensure the success of the project implementation.

#### 4. Minimum Qualifications of the Individual Consultant

- A postgraduate degree (Master's Degree or equivalent) in environmental science, international development, or related field;
- At least 3 years of relevant experience in climate change projects, especially AF projects from other countries;
- Experience working in the Asia Pacific region would be an advantage;
- Knowledge of UN Agency or similar internationally funded projects is an asset;
- Ability to work independently with a high degree of responsibility, in a flexible manner, and often under pressure;
- Demonstrated ability to write technical information coherently and concisely;
- Have good interpersonal skills and can work as part of an international and diverse team; and
- Should be available as soon as possible.

#### 5. Expected Deliverables

Specific deliverables in sequence, corresponding to the work and their corresponding target delivery dates are presented in the table below.

<b>Deliverable</b>	<b>Duration</b>	<b>Target Due Dates</b>	<b>Review and Approve Required</b>
<b>Deliverable 1:</b> An inception report; A final progress report; and a final project annual report, workplan, and budget	6 days	5 <sup>th</sup> October 2022	Project Manager
<b>Deliverable 3:</b> A report on the request for a material change of the output 3.4 with engineering design. The report includes: - a revised budget of output level in comparison to the original;	28 days	7 <sup>th</sup> November 2022	Project Manager

<ul style="list-style-type: none"> <li>- a revised results framework in comparison to the original; and</li> <li>- a written clarification on the material change and the reason for the material change.</li> </ul>			
<b>Deliverable 4:</b> Finalization of training materials from national consultants	2 days	11 <sup>th</sup> November 2022	Project Manager
<b>Total Number of Days</b>	<b>36 Days</b>		

This is a country-based consultancy that the consultant who stays outside of Cambodia will be responsible for his/her own travel to Cambodia. The consultancy shall be included international travel and accommodation in Cambodia. The costs for local travel and DSA for field missions in the country will be reimbursed upon request from the fieldwork/project team and completion of each mission.