

# Monitoring & Evaluation and Grievance Mechanism

*Training Workshop on Grant Implementation Guidelines*

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National Council for Sustainable Development  
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# Results Base Management (RBM)

**Results Based Management (RBM)** is aimed at achieving high performance and demonstrable results in the development and implementation of projects

- **ensuring accountability** through reliable monitoring data, evidence and reporting
- **improving knowledge and implementation approaches** through continuous learning
- **managing risks** that could affect the implementation of the project through early identification of problems and implementation of solutions
- **ensuring good value for money** in delivering project outputs and achieving impact



# RBM-Monitoring & Evaluation

The GSSD will **review quarterly and final reports** submitted by grantees, and request additional information, if necessary, **within 10 working** days.

The GSSD may also return the reports for improvement if the minimum reporting standards are not met. The **comments sheet** will compile and back to grantees

**Spot checks** will normally be conducted **once or twice a year** for each project. These exercises do not replace independent audits.



# RBM-Monitoring & Evaluation

**Monitoring Visit:** The GSSD will conduct monitoring missions in the target areas **at least twice** during the project period. The missions are aimed at **assessing** general implementation progress, **identifying** possible **problems and solutions, identifying evidence** of impacts and emerging lessons. The mission will include meetings with **relevant stakeholders and beneficiaries**

**Monitoring Progress:** The GSSD will regularly monitor progress of each projects based on the quarterly reports received from grantees, and monitoring visits.

The GSSD will monitor the **progress of indicators** in the Results Framework.



# RBM-Monitoring & Evaluation

**Review Meeting:** The GSSD may organize a review meeting with the grantees to discuss implementation issues and share lessons learnt. Adhoc meetings can be organized upon grantee's or GSSD request to discuss specific issues.

**Lesson Sharing Events:** The GSSD will organize lesson-sharing events where all the grantees will be invited to share their experiences and discuss lessons learned.

**Technical Advise Service:** The grantee can address requests for technical advice on M&E aspects to the GSSD. The GSSD will provide advice and support within the time and resources available.



# RBM-Monitoring & Evaluation

**External Evaluation:** The GSSD will commission external evaluations of its grants.

The review will assess the overall performance of the projects, quality of results, evidence of impacts, sustainability and learning. An in depth evaluation of selected grants may be organized as required.



# Grievance Mechanism

Where there are Affected Communities, the project will establish a grievance mechanism to receive and facilitate resolution of **Affected Communities' concerns** and grievances about the environmental and social performance.

Grantees should inform affected communities of how they can complain (who to contact, with contact details)

Affected communities should know that if their complaints are not solved by the project they can contact CCCA ([secretariat@camclimate.org.kh](mailto:secretariat@camclimate.org.kh) or at 023-640-3833)

CCCA team will check **during monitoring visits** that affected communities have this information.



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